

## **Job Summary**

The ideal candidate for this position will have 10 or more years of experience as a “Church of Christ” Minister or Asst. Minister, with proven experience preaching to large audiences. He will possess the energy and temperament to work with a multitude of diverse ministries, targeting grade school kids up to senior adults. He will be capable of working within a defined leadership structure, understanding that Elders have oversight of the congregation and Deacons manage the various church ministries. In carrying out his ministerial duties, he will focus his efforts on edifying and strengthening the local congregation, in order to adequately equip the saints for service in the Lord’s body.

## **Qualifications**

I Corinthians 7:7-8

Does not have to be married or have children.

I Timothy 1:3-7; I Timothy 4:1; I Timothy 6:3-11; 2 Timothy 4:1-5

Be steadfast in the faith and loyal to the truth.

Refuse speculative doctrines and be uncompromising toward those that teach them

I Timothy 3:3-11

Be able to guard and protect the church doctrinally.

I Timothy 4:12; I Timothy 5:22

Can be a young man;

Be an example to the believers in speech, in life, in love, in faith, and purity.

I Timothy 4:16

Be watchful of his life and of the doctrine.

I Timothy 6: 3-11

Must flee worldliness, pride, perverse disruption and love of money.

I Timothy 6: 12; 2 Timothy 2:3; Titus 2:7

Be willing to fight the good fight of faith.

2 Timothy 2:4

Does not get entangled in affairs of this life or this world.

2 Timothy 2: 15-16

Be studious and able to teach the Word.

2 Timothy 2:22-26

Be able to teach, including the teaching of repentance.

2 Timothy 4:5

Be level-headed in all situations; do the work of an evangelist.

Titus 1:5

Be able to organize effectively and appoint elders.

Titus 1:8

Be given to hospitality and a lover of good.

Maintain self-control.

1 Timothy 3:11

The wife should be worthy of respect, not a malicious talker, and trustworthy in everything

Titus 1:6

Children should be believers, show good manners and be obedient

## **Job Description**

Acts 8: 5-13

Labor to win converts. He is challenged to reach out to the lost and teach them. He is to work to expose the lost to the Word of God.

1 Timothy 4:11

Teach God's people. Once God has converted, it is his responsibility to teach and provide a Christian foundation for spiritual growth with great emphasis on the youth.

2 Timothy 2:14

Remind God's people against unrighteousness. Whenever the opportunity is available, he should remind all members, with emphasis on the youth that the temptation of sin is present in all our lives and has to be avoided.

2 Timothy 4:2

Correct errors among God's people. When he notices error in their lives he is to correct and instruct with gentleness the path of righteousness. It may be necessary for him to rebuke those that tend to resist the path of righteous.

Titus 2:6

Encourage God's people. He is to preach a message of encouragement and perseverance in the name of Christ knowing the reward in the end.

## **Primary Duties**

1. To work with the established ministries to enhance the spiritual life of the members;
2. To deliver the Word of God to the congregation which will encourage them to be faithful, walk the straight and narrow, and live a Christian life daily;
3. To lead the evangelism team in reaching out and teaching the lost;
4. To work with the Education Ministry in planning the curriculum for the Bible classes;
5. To meet the spiritual needs of the congregation through teaching, preaching, and visitation;
6. To train faithful men desiring to working in the church;
7. To conduct funeral services for members of the congregation;
8. To provide pre-marriage and marriage counseling for church members as needed;
9. To work with the leadership in establishing spiritual goals for the church;
10. To work with the elders in providing biblical discipline;
11. To follow up on visitor cards and requests for Bible study or visitation;
12. To work closely with the new converts to indoctrinate them into the church;
13. To keep office hours during the week;
14. To work with the elders in providing spiritual direction to the congregation;
15. To live a spiritual example for the congregation to follow;
16. Other duties may be assigned after discussing with the elders.

This list is not intended to be comprehensive of all duties, but to provide a working framework for the position. By no means is it intended to limit the minister's spiritual desire for any work.

## **Supervision:**

1. The Minister will be under the oversight of the Elders and will report to them on a regular basis.
2. He will work with the elders, deacons and ministry leaders to enhance the ministries for the spiritual growth of the church.
3. The Elders expect all members of the staff to work harmoniously and closely together as a team.
4. The Elders commit to supporting our Minister by being open to proposals and suggestions as he brings his own strengths, interests, and abilities to our congregation.
5. The Minister will work within the established guidelines for the worship service set forth by the Holy Bible and the Elders to maintain continuous spiritual growth.

## **Work Schedule:**

1. The work schedule of the minister will vary. The position of minister is to be full time-40 hours per week. The configuration of the forty hours may vary depending on the activities for the week. It is understood that the forty hours may not be 8 hours per day, but should average out to forty hours per week.
2. The work hours shall include a presence in the office, hospital visitation, home visitation, teaching Bible classes, workshops, seminars, spiritual counseling, funerals, community meetings representing the church, etc. and others that may be approved by the elders on a case by case basis.
3. The number of hours that must be worked in any given week will vary due to the nature of the Minister's work and the needs of the congregation. However a minimum of 35 hour per week is recommended.
4. The minister is to model and enjoy a healthy family life. Therefore the elders understand the need to be supportive of his family and their personal activities. Thus the work hours are flexible enough to allow that to occur, but maintain the total number of hours per week.

Interested Qualified Candidate Please Submit Your Resume to:  
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